

Notification of Gift of Securities

The Port Hope Public Library is grateful for your gift of securities. Under current tax regulations, your donation of publicly traded securities is exempt from capital gains tax only when you transfer the securities in-kind. A charitable donation receipt for income tax purposes will be issued based on the fair market value of the securities on the date (closing price) the securities are received into the Library's brokerage account.

To donate publicly traded securities, follow these simple steps:

1. Notify the Library of your intention to donate publicly traded securities by completing a *Notification of Gift of Securities*.

2. Send completed *Notification of Gift of Securities* to:

Barbara Stephenson, Chief Librarian
Port Hope Public Library, 31 Queen Street, Port Hope ON L1A 2Y8
(or by Fax: 905.885.4181)

3. Please instruct your broker to complete the transfer of the securities in kind.

4. For more information please contact Barbara Stephenson, Chief Librarian, at 905.885.4712 or by email at bstephenson@porthope.ca

Please note that your broker may contact us directly.

The Port Hope Public Library and Friends of the Port Hope Public Library are also listed on CanadaHelps.org, the national not-for-profit donation portal.

Your Information:

Your Name: _____
Address: _____
City: _____ Postal Code: _____
Telephone: _____
Email: _____

Securities Being Transferred From:

Name of Delivering Institution: _____

Contact Name: _____
Telephone: _____
Name of the Securities: _____
of Shares/Units: _____
Approximate Date of Transfer: _____

Securities Being Transferred To:

Account Name: **Port Hope Public Library**
Account: (CAD Funds) **2P5-789A-5**
Credential Securities
Ganaraska Financial Services Group
17 Queen Street, Port Hope ON L1A 2Y8
Contact: **Terry White**
Tel: **905.885-2086**
Fax: **905.885.8298**
Email: terry@ganaraskacu.com

BN/Registration Number 119096931 RR 001

Your Signature: _____

Date: _____



**PORT HOPE
PUBLIC LIBRARY**

31 Queen Street
Port Hope, ON L1A 2Y8
www.phpl.ca

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